

Monitoring & Evaluation Expert

Reference 435 (REF.435)

SOCIEUX+ - EU Expert Facility on Employment, Labour and Social Protection – (hereafter: “the Facility” or “SOCIEUX+”) is a technical assistance facility set-up and co-funded by the EU (through the EC’s Directorate for Development and Cooperation - EuropeAid), France, Spain and Belgium and implemented by a partnership composed of four partners: Expertise France, leader of the implementation Partnership (hereafter: “the Partnership”), the Fundación Internacional y para Iberoamérica de Administración y Políticas Públicas (FIIAPP), Belgian International Cooperation on Social Protection (BELINCOSOC) and Belgium Technical Cooperation (ENABEL).

The general objective of the facility is to expand and improve access to better employment opportunities and inclusive social protection systems in partner countries. The specific objective is to enhance the capacities of partner countries to better design, manage and monitor inclusive, effective, and sustainable employment strategies and social protection systems through peer-to-peer short-term technical assistance and knowledge development.

SOCIEUX+ supports the efforts of Partner Countries (PCs) of the EU in the reform, development and extension of their social protection systems and the strengthening of labour & employment policies. The Facility aims at enhancing the capacities of partner countries to better design, manage and monitor inclusive, effective, and sustainable employment strategies and social protection systems through peer-to-peer short-term technical assistance and knowledge development.

SOCIEUX+ makes European expertise quickly available with minimal transaction costs for partner institutions. It draws on the expertise of public or mandated bodies, non-governmental organisations, and relevant civil-society organisations of EU Member States and international specialised organisations. It can also support South-South and triangular cooperation through the mobilisation of practitioners from partner countries. SOCIEUX+ is operational since September 2016.

The Facility is an expansion of SOCIEUX - Social Protection European Union Expertise in Development Cooperation -, which was established in 2013 and progressively incorporated.

Main tasks and duties:

Under the supervision of the Team Leader and with the support of the SOCIEUX+ team, the M&E Officer will be responsible for the running of the M&E system. He/she will be expected to coordinate and ensure a smooth information flow all along the facility cycle. His/her main duties will consist in:

- Building an M&E system that will need to receive SOCIEUX+ team’s approval
- Running the M&E system
- Ensuring full operability of the M&E system while adapting it to both existing tools (AAF, AEVR) and monitoring instruments, and introducing new tools
- Aggregate data collected through the monitoring of actions carried out by SOCIEUX+
- Supporting the team (coordinators and thematic experts) in the definition of the baseline of future actions and in the data collection process of both intermediary and final phases.

- Handling the PMT (Project Management Tool) of SOCIEUX+: ensure quality of information, feed the PMT (with the help of an assistant) and analyze information.
- Contributing to the development and improvement of monitoring tools oriented towards results and product analysis through: drafting of a questionnaire, processing procedures, data assessment procedures, etc.
- Ensuring M&E results' high quality and consistency with recognized standards with the purpose of allowing internal and external dissemination of data. The M&E Officer will be expected to collaborate with other team members on the production of Knowledge Development products.
- Strengthening SOCIEUX+ team's capacity to monitor and evaluate its activities
- Supporting SOCIEUX+ team through production of different monitoring and evaluation formats. These would aim to ensure quality assurance of M&E tools and therefore the drafting of result-oriented reports.

The aforementioned tasks require a capacity to maintain relations with multiple EU actors and third countries, as well as an ability to travel abroad regularly.

Selection criteria (essential):

- Be national of one EU member states or of a country benefiting from the free movement of workers within the EU.
- Be national of a state other than those mentioned in the previous paragraph and hold residency and work rights in Spain
- Graduate from a higher education institution in the field of monitoring and evaluation (at least 200 hours of education) or 5 year experience in the field
- Professional experience of 5 years in international cooperation project management, of which at least 2 years in the field of monitoring and evaluation
- C1 level in English and Spanish
- Mastering of spreadsheets files

Selection criteria (advantageous):

- B2 level in French
- Education in public policy, international cooperation and/or international relations
- M&E experience (private contracts, consultant) in the fields of international cooperation, public policy or result oriented monitoring (ROM evaluation, etc.
- Professional experience in Social protection or Employment policies
- Knowledge of project management, definition of baseline and indicators

For more information regarding selection and application process, please check out the below link:

<https://www.fiiapp.org/wp-content/uploads/2019/06/TDR%C2%B4s-REF.435-Tco.-Monitoreo-y-Evaluaci%C3%B3n.pdf>

Application Deadline: July 12, 2019